

### **Test Conduction and Evaluation Policies of CS & E Department**

The department conducts five events as per the calendar of events out of which three are in the form of tests and remaining two are in the form of assignments. Normally the question paper pattern consists of two questions with internal choice from the syllabus covered during that period. While framing the question paper utmost care is taken to see that the COS and the cognitive domains for each question are clearly specified. The duration of each test is 1hour and maximum marks allotted are 10. The evaluation process is very rigorous. The students are assessed based on their understanding capability, comprehending, analyzing, applying, synthesizing and evaluating skills. Regarding assignments the faculty normally prepares four to five sets, each set consisting of around ten questions and distributes each set to a group of ten students. Time dead line is given to the students and each group is given a prior appointment and in the allotted time the group must submit the assignment/ present seminar and answer the questions posed to them by the faculty.

Continuous internal Evaluation (CIE) for 50 marks will be conducted in five events with each event for 10 marks. Events 1, 3 and 5 are in the form of tests. Tests are conducted normally in three subsequent months, one month after the commencement of the course. For example if the odd semester commences in August, events 1, 3 5 will be held respectively in the month of September, October and November. The concerned course faculty must evaluate the test papers within one week after the conduction of the event. The concerned course faculty must also submit the scheme of evaluation to the HOD within a week's time.

Events 2 and 4 are in the form of Assignment/ Seminar/ Quiz. Normally event 2 and event 4 are performed well before the commencement of events 3 and 5 respectively.

Semester End Evaluation (SEE) will be conducted for 50 marks in each course. The department prepares the manuscripts for each course in accordance with the format given by the controller of autonomous examination. The department conducts BOE meeting comprising of all faculty members of the department, subject experts from other reputed institutions in order to scrutinize the manuscripts along with the scheme and solutions for the course taught by the individual faculty.