



Dr. P. NANJUNDASWAMY  
CONTROLLER OF EXAMINATIONS

Ref: JSS STU/EXA/ 2023-24/ 08-154

Date: 25.08.2023

**EXAM MEMO**

**Sub: Supplementary Course Registration for Students admitted in  
AY2019-20, AY2020-21, and previous batches – UG and PG Courses – reg.**

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✓ **ELIGIBILITY:**

Students who have grades "**NE," "F," or "AB"** in any course (subject) are eligible to register for the Supplementary course.

✓ **Who can apply?**

- Students of VI Sem BE (20 - 21 Batch).
- UG and PG Course Completed and Detained Students (20-21 batch and previous batches only)

✓ **Procedure**

1. Meet the concerned teaching faculty and Head of the Department (HOD) to confirm if the subjects wished to register are being offered.
2. Students may register for **any number of courses** that are eligible for.
3. Students shall pay the course and examination fees as mentioned below.
4. Fill in the Google form application available on the Examination page of the University website.
5. In the Google form, attach a copy of the approval letter from all the concerned HODs for offering the course (letter format attached at the end of this memo).
6. Attach a copy of the fee receipt from the JSS STU Finance Office.  
**(Google Pay and online transaction receipts will not be accepted).**
7. The last date for submitting the filled application form along with the fee paid receipt is on or before 30.08.2023.



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**Late applications will not be entertained.**

✓ **Fee Details:**

<b><u>All UG Courses:</u></b>	
Supplementary Course fee	Rs. 2500/- per Subject
Examination Fee	Rs. 1000/- per Subject
<b>TOTAL</b>	<b>Rs. 3500/- per Subject</b>
<b><u>All PG Courses:</u></b>	
Supplementary Course fee	Rs. 3500/- per Subject
Examination Fee	Rs. 1000/- per Subject
<b>TOTAL</b>	<b>Rs. 4500/- per Subject</b>

✓ **Pay to:**

<b>JSS SCIENCE AND TECHNOLOGY UNIVERSITY</b>
ACCOUNT NO. – 554201010050293
IFSC – UBIN0578916
BANK – Union Bank of India JSS TI Campus Mysuru 570006

P. Nanjundaswamy  
 .. 25/08/2023  
 Controller of Examinations  
 P. Nanjundaswamy

From,

Name: \_\_\_\_\_  
USN: \_\_\_\_\_  
Department of \_\_\_\_\_  
SJCE, JSS STU, Mysuru

Through,

Head of the department,  
Department of \_\_\_\_\_  
SJCE, JSS STU, Mysuru

To,

Controller of Examinations,  
JSS STU, Mysuru

Respected sir,

**Sub: Registration of Supplementary course- reg**

I would wish to register for the following courses in Supplementary Aug 2023. Please permit me to register for the same.

Subject code	Subject title	Previous grade obtained

Thanking you

Yours faithfully

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Recommendations from Head of the Department